



July 10, 2012

Sultana Nahar
Department of Astronomy
4003 McPherson Chemical Laboratory
140 West 18th Avenue
CAMPUS

Dear Sultana:

It is my pleasure to inform you that your colleagues have nominated you for the 2012 Arts and Sciences Outstanding Staff Award. Their kind words illustrate your hard work, dedication, and willingness to go the extra mile and make you an inspiring coworker and a tremendous asset to the College.

To honor all of the nominees, the Arts and Sciences Staff Advisory Council and I will host a luncheon at the Faculty Club Grand Lounge on Friday, August 3, 2012, from 12:00 noon to 1:30 p.m. You, along with those colleagues who wrote letters of nomination and support and your direct supervisor are cordially invited. Please let us know if you can attend by responding at: <https://artsandsciences.osu.edu/osa12>.

At the luncheon, we will recognize all 21 nominees and I will announce the six winners of this year's awards. Each of the winners will receive a \$1,000 cash prize and a \$500 increase in base salary.

To be recognized by your colleagues with this nomination clearly demonstrates the positive effect you have on our work environment, productivity, and office morale. You exemplify the best of the College of Arts and Sciences. I thank and commend you for your hard work and look forward to seeing you at the luncheon. If you have any questions, please contact my assistant, Katherine Margard, at 292-3236.

Sincerely,

A handwritten signature in black ink that reads 'Joseph E. Steinmetz'.

Joseph E. Steinmetz, PhD
Executive Dean and Vice Provost