

Dear Dr. Sultana Nahar,

This is the final reminder for your talk at our colloquium on Friday, Oct. 18, 2013 at 4:01 p.m. to 4:50 p.m. We greatly appreciate that you can visit us and we have reserved a room at Select Inn for two nights on Oct. 17 and Oct. 18 under your name. The hotel will be paid by the department directly and they may ask for your credit card for security deposit and room service. Occasionally, you may need to remind them that it was reserved by the department of physics and astrophysics, It may be convenient to know the address of the hotel, which is located at

Select Inn Grand Forks

4001 Gateway Dr.

Grand Forks, ND 58203

Tel: 1-866-539-8430

The hotel offers free high-speed wireless internet and complementary continental breakfast.

I will pick up you at the airport and take you from the airport to the hotel to check in. I will also pick up you at the hotel on the other day's morning as well for the ride to the department. The Grand Forks International Airport is a very small one and I will be waiting by the only exit to the public area. In case of an emergency, my cell number is 909-910-8399, and you can also try to get in touch with our department's secretary, Connie Cicha, by the Tel. number 701-777-2911.

If it is O.K. for you, I plan to pick up you at around 9:50 a.m. on Friday. The department is located at the second floor of the Witmer Hall and we will have to meet Connie Cicha at Room 213 to complete some paperwork for reimbursement. She will probably need to make a copy of your driver's license or other equivalent identification documents for the purpose. It will take less than 10 minutes to fill the form

We greatly appreciate that you agree to speak with the faculty members before the colloquium. The meeting will start at 10:00 a.m, but you can use our break room if you like to take a break from the meeting. Attached please find the schedule for the meeting appointments.

Schedule for Dr. Sultana Nahar 10-18-13:

Time/Events	Meeting with
10:00am-10:45am;	Dr. Tim Young; Room 226
10:45am-11:15am;	Dr. Yen-Lee Loh; Room 216
11:15am-12:00am;	Dr. Geza Kovacs; Room 224
Noon-1:30pm; Lunch	Dr. Barkhouse, Dr. Loh, Dr. Schwalm and Dr. Tung
1:30pm-2:00pm;	Dr. William Schwalm; Room 222
2:00pm-2:30pm;	Dr. Li-Chun Tung; Room 220
2:30pm-3:00pm;	Dr. Ju Kim; Room 214
3:00pm-3:30pm;	Dr. Graeme Dewar; Room 228
3:30pm-4:00pm; Coffee and cookies	Room 215
4:00pm-5:00pm; Colloquium	Room 211
5:00pm- ; Supper after colloquium	Dr. Kim, Dr. Loh and Dr. Tung

After the dinner, I or Dr. Loh is most likely the driver to take you back to the hotel, because we live on the side of the town which is close to the hotel and the airport. I did not schedule any events for Saturday morning, and we can figure it out during your visit. We recently got some donation to build an observatory on the outskirts of the town. Dr. Young and Dr. Barkhouse are mainly responsible for the observatory. They may be able to take you there for a short tour. In fact, I have not visited the observatory yet. I have some personal commitment on Saturday morning, but we sure will be able to find someone in the department to offer you rides to nearby places. We will also respect if you wish to have a nice rest before your trip back home in the afternoon.

Please keep me informed if your itinerary changes. We sure can change the meeting appointments at short notice. I like to thank you again for agreeing to visit us. Should you need any assistance in planning your trip, please feel free to contact me at (909)-910-8399. Best regards.

Yours sincerely

Tung, Li-Chun Richard, Assistant Professor

Department of Physics and Astrophysics, University of North Dakota

Tel: 701-777-3518; 909-910-8399 (Cell); email: lichun.tung@email.und.edu

* Attached file is an electronic file of the letter.