

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

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First party : Dr. Sultana N. Nahar

Second party : Jagannath University

Sultana N. Nahar

The sponsor, Dr. Sultana N. Nahar (1st Party), will provide Tk. 5 lac to 2nd party (Jagannath University). The university will keep the capital fund under Razzag – Shamsun Physics Trust Fund. The interest of the capital will be used for three annual awards and overhead expenditures. The rest of the interest will be added to the capital for sustenance and future increment of the honorarium.

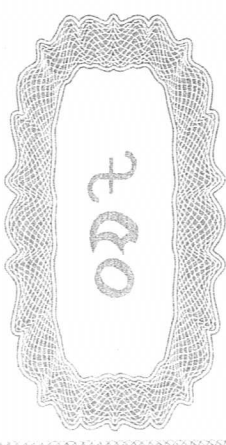
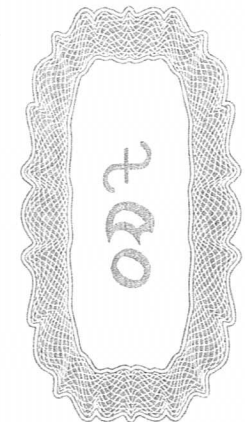
There will be two annual teaching awards : i) Razzag-Shamsun Physics teachers of the Year award(without research) ii) Razzag-Shamsun Distinguished Physics Teacher of year award (including graduate/M. S/ Ph. D. research. There will be one student award named “S. N. Nahar student award.”

1. **Razzag – Shamsun Physics Teaching of the Year Award** – Nomination of this teaching award will be based on the following points: 90% from the students' choice (3rd year to masters students), 5% from the recommendation of the Physics Chair, and 5% from the recommendation of Dr. Sultan N. Nahar. A student can vote for one/more Physics faculty members from whom he/she thinks to have learned most through class lectures and inspirational interactive discussions. The recommendation by the Physics Chair will be based on the punctuality or sincerity of the nominated teacher. In absence of Dr. Sultana N. Nahar, her representative will make the recommendation. In absence of her or her representative, the 5% will be added to the students choice. The award will be an honorarium of Tk 12000 and a certificate of recognition.

2. **Razzag-Shamsun – Distinguished Physics Teacher of the Year Award** –

This will be for a faculty member with whom at least one student has carried out his / her postgraduate, such as M.Sc./M.Phil./Ph.D., thesis research. General votes of the students, based on the same criteria as for the Teacher of the Year award, will comprise 70% of the award nomination. A research student's choice, based on his/her best learning and understanding experience of the research topic (7.5%) and intellectual and encouraging interaction (7.5%), will carry a total of 15% of the nomination. In case of joint supervision for the student, this number will be divided by the number of advisors. Recommendation by the Department Chair, based on the work done in the research topic and student's grade, will carry 5% of the award nomination. A submitted/published (preferably in a reputed international journal) research paper will add 5 %. Otherwise the number of students working with an advisor will add a maximum of 5%(1 points per student working, limiting to 5% for 5 or more), due to less than 5 students, it will be filled up by the Chair. Recommendation of the sponsor, Dr. Sultana N. Nahar, or her representative will carry 5%. In absence of the sponsor or her representative, 5% will go to add the student's choice. The award will be an honorarium of Tk 12000 and a certificate of recognition.

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3. **S. N. Nahar Student Award**—A student in financial hardship but it is in the top 10th rank in the class, may apply for this award with a paragraph explaining the situation. He/she will need a supporting letter from a professor whose class the student is attending or attended. The student will need to apply for the award each year along with other applicants. This annual award, divided as Tk. 1000 per month.

The Board of Trustees for the awards consists of the Vice-chancellor of Jagannath University, Dean of Science, Chair of the Physics Department, Professor Mesbahuddin Ahmed as the lifetime member (when he is not a member for being the VC), the registrar, Engineer Mohammad Moinuddin Ahmed (Sponsor's nephew), 37 Disillary road, Ganderia, and the sponsor Dr. Sultana N Nahar. 50% attendance is required for the meeting and take the decision.

Around November 1st (if not otherwise stated), the university will send a notice to Physics Department asking to initiate the awarding process. The Departments will carry out the voting and send the final nominations to the chair of the board of trustees. The chair will present the nominations to the board and the syndicate will approve the awards.

The awarding committee of five Physics faculty members will be formed by the academic committee of the Department. All faculty members of the awarding committee are also qualified to be nominated. The committee will fix the voting date and supervise the nomination process. Voting should take place in an on-going class in the presence of one member of the awarding committee and the class teacher. Students will be informed of choice criteria and given slips to make their choices. The filled up slips collected from each class will be sealed in an envelope with signatures of the class teacher and the member of the Award Committee. The envelopes will be opened by the awarding committee to count the votes.

Any faculty member of the Physics Department will have the choice not to be included in the awarding recognition.

Sheikh Nurul Huda

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July 24, 2011

AMK
24.7.11
(*SHEIKH REZAUL KARIM*)
Deputy Registrar

Engr. Md. Ohiduzzaman
Registrar
Jagannath University
Dhaka-1100
(Second Party)

24.7.2011

MOHAMMAD ZAHID ALAM
Assistant Registrar (PS to VC)

24/07/11